

POLICY LETTER

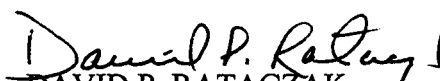
DATE 7 JUL 99

OPR DEMA/JP-R

SUBJECT: State Property Management

**REGULAR POLICY LETTER DISTRIBUTION
(POLICY LETTER 10.01)**

1. All commanders, supervisors and program managers should refer to DEMA Directive 70.4, Loss Control: State Property Management, for guidance in the proper management of state property. Management includes not only proper supervision of personnel, it also includes the proper purchase, control, inventory and disposition of all property purchased through state or federal funding sources.
2. It is the policy of this Department that all commanders, supervisors and program managers are responsible for the accountability, care and inventory of all state and federal property (both expendable and non-expendable) in their respective areas of assignment.


DAVID P. RATA CZAK
Major General, AZ ARNG
The Adjutant General